



Kitsap County Department of Community Development

Acceptance Letter

September 17, 2020

Karen M. Keleher & Alexander Bolshakov, aabolsh@yahoo.com
Michael Staten, PE, Envirotech Engineering PLLC envirotech@geotechnicalinfo.com

**RE: Keheler Bolshakov Driveway, SDAP 10-94314A2
PLAN ACCEPTANCE**

We have reviewed and accept for construction the site plans for the above referenced project. This SDAP supercedes previous SDAP plans. This permit must be issued within 12 months of approval per KCC 12.10.055. The owner or agent, engineer and contractor must meet with our inspection team at an on-site pre-construction meeting. It is the responsibility of the applicant to print and bring to the pre-construction meeting two copies of the Approved Permit Documents. The Approved Permit Documents shall consist of:

- The Accepted Plans, with the ACCEPTED FOR CONSTRUCTION stamp from Kitsap County Department of Community Development on the plans
 - Accepted Plans shall be full-size plans, printed on minimum 22" x 34", and shall be to scale.
 - The complete Accepted Plans set shall consist of:
 - Sheets 1 through 2, Civil Plans

The Approved Permit Documents are made available for printing once your Pre-Construction Meeting has been scheduled. See this link to a video showing how to access your Accepted Plans for printing. [Locating Approved Permit Documents & Plans](#)

If the printed Approved Permit Documents are not brought to the pre-construction meeting, the Site Development Activity Permit cannot be issued. One copy of the printed plans and signed permit conditions will remain on file at the Department of Community Development, and one copy is required to be onsite throughout the construction period. Failure to have the Accepted Plans onsite may result in requested inspections not being approved. At this meeting you will receive the permit and a copy of the approved plans. Please contact Kitsap One at (360) 337-5777 to schedule a time to meet.

The application fee deposit for this Site Development Activity Permit includes ## hours of permit processing, review and inspection. Hours in excess of the deposit will be charged at the current hourly rate. Any unused portion of the deposit will be refunded upon project completion. All fees must be paid prior to scheduling the final inspection.

A. The following items are required prior to scheduling a preconstruction meeting (upload to the Pre-Construction Documents submittal line on the Online Permit Center):

1. Provide the completed Pre-Construction Packet, consisting of the Pre-Construction Meeting Attendance Record and the signed Pre-Construction Meeting document (this packet will be emailed to the applicant by DCD separately).
2. Provide documentation of legal easement for construction and use of driveway across the adjacent property.
3. Obtain a right of way permit for that portion of the work that falls within the county right of way. Right of way permit may be in an approved or ready to issue status, and may be issued concurrently with the SDAP.
4. The required performance covenant for the erosion and sedimentation control facilities was previously recorded under Auditor's File Number 201603170100, and is on file with Kitsap County (no action needed on this item).

B. This permit is subject to the following conditions:

1. This permit is limited to the driveway construction for access to the applicant's property as shown on the approved civil plans stamped Approved for Construction by Kitsap County on September 17, 2020. The permit does not include development of the applicant's property. Additional permitting is required prior to onsite construction or grading activities.
2. All construction shall conform to the Accepted Plans. Major deviations must have a design revision submitted by the engineer of record for review and acceptance.
3. All construction is subject to the geotechnical recommendations prepared by Envirotech for the driveway construction.
4. All construction is subject to the terms and conditions of ROW permit 20-03911 for work within the county right of way.
5. Prior to the commencement of clearing and grading activities, the following must be completed to the satisfaction of Kitsap County:
 - a. Temporary silt and erosion control facilities shall be installed prior to clearing and grading. The facilities indicated on the plans are considered to be adequate basic requirements for the anticipated site conditions. Routine inspection and maintenance is required and additional facilities may be required depending on site and weather conditions; and
 - b. Grading limits must be clearly and visibly identified using staking and/or flagging. Under no circumstances may areas beyond the construction boundaries be disturbed without the prior approval of the owners of those properties and without the issuance by Kitsap County of the necessary permits to work within those areas.
6. All grading shall conform to Chapter 9 of the Kitsap County Stormwater Management Design Manual with emphasis on the following requirements:

- a. Grading shall take place in such a manner so as not to obstruct or otherwise interfere with the natural drainage flows through the site;
 - b. The area receiving fill material shall be prepared by removing vegetation, non-complying fill, topsoil and other unsuitable material and scarifying the surface to provide a bond with the new fill;
 - c. Fill materials shall not contain organic material such as wood or sod, and rock or similar irreducible material with a maximum dimension greater than 12 inches;
 - d. The fill material shall be placed in relatively thin horizontal layers and be compacted to at least 90% of maximum dry density (95% for driveways);
 - e. Slopes shall be no steeper than 2 horizontal to 1 vertical (2:1) (1.5:1 maximum if approved by geotechnical engineer).
7. It shall be the responsibility of the applicant to verify the quantity of material placed or excavated. Any material that leaves the site must be taken to a permitted SDAP site if over 150 cubic yards is received by any one site.
8. All exposed and unworked soils shall be stabilized using acceptable Best Management Practices (BMPs) to protect from erosion. Applicable BMPs include, but are not limited to seeding, mulching, and plastic covering. From October 1 to April 30, no soils shall remain unstabilized for more than 2 days. From May 1 to September 30, no soils shall remain unstabilized for more than 7 days. All cleared side slopes shall be seeded as soon as possible or receive some other acceptable surface treatment. Temporary slope protection shall be installed and maintained until surface vegetation has become well established.
9. The agreed upon plan for siltation and erosion control is considered a minimum requirement; it is the applicant's responsibility to use whatever means are necessary to control siltation and erosion throughout the span of the project.
10. Under no circumstances shall grading take place within the road right-of-way without first obtaining the necessary permits to work within the right-of-way. This would include any work altering or in any way affecting the existing roadside drainage system.
11. Please contact Kitsap One at (360) 337-5777 to schedule the following inspections:
 - a. Clearing Limits
 - b. Erosion and Sediment Best Management Practices. *** Note: Call for inspection after silt and erosion control facilities are in place, and prior to the commencement of grading operations.*
 - c. Final inspection.
12. It is the owner's responsibility to inspect, clean and maintain the stormwater drainage system

C. Development Services and Engineering will schedule a final inspection once all of the following conditions are completed:

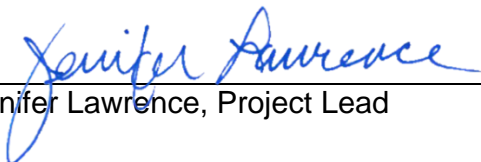

1. Permanent stabilization and restoration of the project site. Final replanting may be delayed to the appropriate season, provided temporary soil stabilization measures are in place and financial security is provided to assure the completion of work.
2. The requirement for a Maintenance Covenant has been addressed and was previously recorded under Auditor's File Number 201603170097, for maintenance of private storm drainage facilities located on the project site which gives Kitsap County the right to inspect the facilities and guarantees the County that the facilities will be properly maintained (no action needed on this item).
3. Payment of all outstanding fees.
4. Fulfillment of all conditions of approval.

D. Please be aware of the following requirements associated with the proposed construction:

1. Any work within the County right-of-way will require a permit to perform work in the County right-of-way and possibly a maintenance or performance bond.

If we can be of further assistance, please contact **Jenifer Lawrence** at (360) 337-5777.

Sincerely,

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|  _____ Jenifer Lawrence, Project Lead | 9/17/20 _____ Date |
|  _____ Shawn Alire, Development Services and Engineering Supervisor | 9/17/20 _____ Date |

Cc: Jeff Rimack, Director, DCD jrimack@co.kitsap.wa.us
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