

Lot 7

Required Permit Questionnaire - Single Family Residence, Townhome or Duplex



KITSAP COUNTY

Department of Community Development

*By checking this box, you are acknowledging that you have read the [full instructions](#) for how to apply online with Kitsap County.

Click here to review the instructions: <https://www.kitsapgov.com/dcd/Pages/onlineapp.aspx>

Instruction Acknowledgement

I agree

Filling out this form does not create your online permit.

Required Submittal Items

Your permit will not be reviewed until these items are uploaded to the Online Permit Center

1. Required Questionnaire (this document)

2. Site Plan (if new septic system, use septic design) - would you like to know more about how to ensure a good Site Plan is submitted?

No

3. Construction Plans and Beam Calculations, would you like to see helpful hints?

No

4. Sewage Disposal Documentation- Which of the following will the property be served by? Select one of the following and provide documentation that appears based on your selection.

Onsite Septic

Onsite Septic Submittal Items

Contact the [Kitsap Public Health District](#) at (360) 728-2235 to determine how to obtain one of the following submittal items;

- Building Site Application; or,
- Building Clearance; or,

- Building Clearance Exemption

5. [Energy Code Worksheet](#)

6. [Stormwater Worksheet](#) and any additional stormwater documentation deemed required based on your Stormwater Worksheet result.

Questions to determine if additional Submittal Items are needed

Does your project need Engineering?

Yes

See [Does My Building Need Engineering Brochure](#) for more information

Submittal item:

You are required to submit Engineered Plans & Calculations

Are you the owner of the property?

No

Submittal item:

You will need to submit a [Authorization Form](#).

An owner's signature is required to Issue a permit for this type of work.

Does the driveway use an easement to get onto the County Road?

No

Is your project in Manchester, Illahee?

No

Are you in the Urban Low Residential (UL) or Urban Cluster Residential (UCR) zone?

No

Not sure how to locate your zone?

Watch [this video](#) to learn how.

Is the proposed structure equal to or more than 5,000 square feet?

No

Water Supply

Public Water System

Water Provider Name:
KPUD

***By checking this box, you are acknowledging that if you do not upload all required permit documents the processing of your permit will be delayed.**

Submittal Acknowledgement
I agree

Additional reports that may be required based on site conditions. DCD reviewers will inform you if the project needs any of these reports

- Flood Elevation Certification
 - Soil Management Plans
 - Engineered Drainage Plans
 - Engineered Drainage Report
 - Infiltration Test Worksheet
 - No Net Loss (Shoreline)
 - Habitat Management Plan
 - Shoreline, wetland, or stream habitat report
 - Geotechnical Report
 - Wetland Delineation Report
-

Fee Information

Impact Fees (New Homes Only)

Impact fees are charges authorized by Chapter 82.02 of the Revised Code of Washington (RCW) and imposed on new development activity that creates additional demand and need for public facilities. Kitsap County, in accordance with Kitsap County Code Title 4, Section 4.110, collects the impact fees for schools, roads and parks.

This fee can be deferred and paid prior to requesting your final building inspection.

Would you like to defer your impact fees?
Yes

First Half/Second Half of Payment

Once DCD sends you an email notifying you of the required fees, the first half of the permit fees will be due. Once the first half has been paid, the second half will be added to the permit and must be paid prior to

permit issuance.

How To Pay

Fees are due before permit can be reviewed. Call 360-337-5777 or email help@kitsap1.com for a permit fee estimate.

Accepted forms of payment:

- Electronic Checks - \$1.00 flat fee per electronic check
- All Major credit cards - a Third Party convenience fee will apply
- Cash
- Check/Cashier's Check- Checks payable to Kitsap County Department of Community Development

Project Information

Blue Address Signs are available, would you like to purchase one?

No



Tree Clearing for project

Do you have to clear any trees for your project?

Yes

You must indicate clearing limits on your site plan.

Clearing limits are the boundary around trees and shrubs you are removing for your project.

Is the estimated volume of your tree clearing over 5,000 board feet?

No

How do I calculate this?

5,000 board feet is approximately 1.5 logging truck loads. Ask your arborist or contractor for this estimate if you are unsure.

The clearing for this project will be reviewed and inspected with this building permit.

Building Information

Your email address, where you would like your completed Required Permit Questionnaire
wayne@lamontdesigninc.com

Parcel Number #

5641-000-007-0007

Need help locating parcel Number?

No

Site Address

none, Kingston, Washington

Type of Single Family
Residence or Duplex

Select One
Single Family Residence

New

Brief description of project and use

New single story single family home with attached garage

Number of Bedrooms

3

Number of Bathrooms

2.5

Primary Heat Source

Heat Pump

Sanitation:

Septic

Does the project include the installation of a
Propane/LP tank?

Yes

Is the LP tank above ground?

Yes

How many gallons is the above ground tank?

1 - 124

You will need to use a 5 foot separation or setback from your LP Gas Container and buildings, Public Ways or Lot lines. Show and label tank on your Floor Plan and Site Plan (also include setbacks).

Please list any existing structures on the property. If there are none, please write None.

none

Building Square Footage

Is a garage included in your project?
Yes

Please select a garage option:
Attached to the house

Will the garage be unfinished or finished?
Unfinished

Unfinished = No insulation or drywall

Finished = Insulated and drywall

Will the garage be heated?
No, unheated.

Main Floor Square Footage
2,287.00

Garage Square Footage
879

Deck Uncovered Square Footage
0

Covered Porch Square Footage
412

Total Square Footage
3,578

Utilities and Approach/Driveway:

Is a power line already constructed to your building site? Power Provider Name:
Yes Pudget Sound Energy

Are any other utilities already installed on the building site? Check all that apply:
None

Road Approach/Driveway Type:
New

Road Approach/Driveway Material:
6" Cement Concrete

A formal inspection is required prior to pouring Cement Concrete.

Road Name the driveway/approach is on:
NE Apple Tree Point Lane

Nearest Crossroad:
Lindvog Road

How many residences are served by approach/driveway?

Information Regarding Accessing Via an Unmaintained Right-of-Way

If access to your building site crosses an unmaintained county road, a covenant is required per Kitsap County Code Chapter 11.36.060(3). The covenant must be reviewed by the Department of Community Development and recorded prior to the final of your Building Permit. If your Road Approach requires a covenant you will be notified during the Building Permit review process.

Lender Information:

Does construction financing cost exceed \$5,000?

Yes

Lender:

Liberty Bay Bank

Lender Phone

(360) 779-4567

Lender Address

19917 17th Ave. NE, Poulsbo, Washington 98370

Lender Email

deniseh@libertybaybank.com

Sewer Manhole

Section 710.1 of the Uniform Plumbing Code States:

Where a fixture is installed on a floor level that is lower than the next upstream manhole cover of the public or private sewer serving such drainage, piping shall be protected from backflow of sewage by installing an approved type backwater valve.

Is your residence below the elevation of the upstream manhole?

No

Determining Zone

Not sure how to locate your zone?

Watch [this video](#) to learn how.

Select the zone of your parcel?

Rural Residential (RR)

You selected **Rural Residential**. Details applicable to your zone can be found [here](#). (Allowed uses, density information, setbacks, etc.)

For this Zone: Kitsap County Code requires three parking spaces (20' x 9' each) per single family residence. This does not include the garage

Parking Spaces are shown on site plan

Determining Setbacks

Please see Residential Setbacks [Brochure #47](#) to determine the setbacks for your lot, and provide them below:

Front Setbacks (True Front has driveway access)	Front Setbacks (Additional fronts: adjacent roadways/private easement)
20'	20'

Side Setbacks	Rear Setbacks
10'	15'

Legal Lot Determination

All properties that propose a new residence are reviewed for a legal lot determination (or how your lot was created). To verify the following, you can look on your tax description, one way to locate this description is through [Kitsap County Parcel Search](#).

Choose which applies to this parcel

Plat

Additional Contacts:

Contractor Contact Information

Are you currently or will you be working with a contractor for your project?

Yes

Have you determined what contractor you are using for this project?

Yes

Please include your contractor information in the "Additional Contacts" section below.

Are you working with an Engineer for your project?

Yes

Engineer's Contact Information

Name

Nic Rossouw

Company

Giraph Design

License Number

38567

Email

girafdesign@gmail.com

Phone

(206) 621-0060

Address

9220 Roosevelt Way NE, Seattle, Washington 98115

Would you like your Engineer to have access to your Online Permit?

No

Are you working with an Architect for your project?

Yes

Architect's Contact Information

Name

Wayne LaMont

Company

LaMont Design Inc

License Number

6931

Email

wayne@lamontdesigninc.com

Phone

(136) 077-9722 x7

Address

2120 NE Sawdust Hill Rd., Poulsbo, Washington 98370

Would you like your Architect to have access to your Online Permit?

Yes

Do they have an Online Permit Center Account?

Yes

Do you have additional contacts you would like to add to your project, such as Contractors, Authorized Agent, Owner, etc.?

Yes

Contact 1

Name

Russ Flescher

Company

NW Signature Homes

License Number

nwsigsh929rk

Role in the Project:

Owner

Email

nwsignaturehomes@gmail.com

Phone

(360) 393-7031

Address

1535 E 54th Ln., Bellingham, Washington 98226

Does this contact already have an Online Permit Center account?

Yes

Contact 2

Name

Rick Flescher

Company

NW Signature Homes

License Number

nwsigsh929rk

Role in the Project:

Owner

Email

nwsignaturehomes@gmail.com

Phone

(206) 786-6427

Address

26868 Sunnyview Ln., Kingston, Washington 98346, Kingston, Washington 98346

Does this contact already have an Online Permit Center account?

Yes

Contact 3